

Michael W. Donnelly, Ed.D.

Palisades School District

• Kintnersville, PA 18930

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SUMMARY OF QUALIFICATIONS

Motivated thought leader with a collaborative mindset. Myriad experiences creating and delivering teaching and learning opportunities in an effort to support growth and development. Passionate about collegial conversations, collaborative goal-setting, distributed leadership, and culture transformation all in support of student and educator growth.

EXPERIENCE

Assistant to the Superintendent for Educational Services and Principal of Tinicum Elementary School

Palisades School District, Kintnersville, PA

July 2021 – present

- Serve the district by combining the role of Director of Curriculum, Instruction, and Assessment with that of being an elementary school principal
- Coordinate K – 12 cyber program and establish schedules for remote/virtual learning
- Sit on the Health and Safety Plan Committee
- Successfully manage multiple budgets for both district and building-level needs and programs
- Represent the district on behalf of the superintendent in her absence/at her request
- Participate as a contributing member at county-wide programs and services council meetings
- Train, prepare, and organize all faculty, staff, and administrators for standardized testing requirements
- Ensure compliance for all state-mandated training for staff, as well as graduation requirements for students
- Oversee student/pre-service teacher requests from post-secondary institutions

Director of Curriculum, Instruction & Assessment

Palisades School District, Kintnersville, PA

July 2017 – June 2021

- Serve as the district's liaison to the Education Programs and Services Committee of the Board of School Directors
- Coordinate strategic and targeted professional development, K – 12
- Organize and manage the curriculum renewal cycle for each subject area
- Supervise department chairpersons, K – 12
- Collaborate with colleagues to enhance course offerings and programs to students, both in-house and cyber
- Establish relationships for home-school and charter school students and their families
- Liaise with outside vendors to secure programs and services that are meaningful and financially sound
- Maintain and update district communications through website and Twitter
- Work closely with building principals to review teaching and learning in the classrooms
- Co-chair Comprehensive Planning process, Steering Committee, and Academic Excellence Committee
- Manage federal accountability block grant (approximately \$70,000) and budget of +\$250,000/annually

Principal

Willow Dale Elementary School, Warminster, PA

July 2012 – July 2017

- Served as the educational leader for a Title I/III elementary school building with a faculty and staff of approximately 125 and a student population of just under 900
- Mentored and collaborated with an assistant principal in an effort to coordinate school management procedures and leadership opportunities
- Reviewed and implemented interventions and enrichment for all students, including a designated *WIN* period
- Facilitated curriculum development with the World Languages Department for the entire district, utilizing an Understanding by Design approach
- Successfully implemented a character education program, earning *No Place for Hate* designation
- Organized data team meetings to facilitate the development of strategic enrichment and intervention opportunities
- Coordinated home and school connections through the publication of a monthly newsletter, website updates and a Twitter account
- Planned and operated the district's emotional support program within the building
- Worked collaboratively with a distributed leadership team to enhance the academic, affective and operational aspects of the school culture and its functions

ADDITIONAL EXPERIENCE

Adjunct Professor

Holy Family University, Philadelphia, PA

Winter 2020 and 2021

- Taught an on-line course, *Seminar in Curriculum Development*
- Provided guidance and support for Master's students
- Instructed students on curriculum development, review, and change

Lehigh University, Bethlehem, PA

Fall 2019

- Designed and taught a blended course, *Leadership: Self and Groups*
- Worked closely with a class of 13 Master's students and 3 Doctoral students
- Instructed students on leadership development, reflection, and influencing culture

Chestnut Hill College, Philadelphia, PA

Spring 2015

- Designed and taught a face-to-face course entitled, *The Principal as an Effective Agent of Change*
- Provided guidance and support for aspiring Principals
- Instructed students on Principal Effectiveness and correlations to culture and instruction

Delaware Valley College, Doylestown, PA

Fall 2012

- Designed and taught a face-to-face course entitled, *English Language Learners in the Multicultural Classroom*
- Provided a syllabus directly correlated to the English Language Proficiency Standards
- Implemented opportunities for on-line learning modules and projects

EDUCATION

Temple University, Philadelphia, PA

Doctor of Education, Educational Leadership, May 2016

Superintendent Letter of Eligibility certification: Conferred May 2014

Grand Canyon University, Phoenix, AZ

Master of Arts, Teaching, October 2007

Saint Joseph's University, Philadelphia, PA

Master of Science, Educational Leadership, May 2005

Areas of certification: K – 12 Principal, Supervisor of Curriculum and Instruction

Dickinson College, Carlisle, PA

Bachelor of Arts, Spanish, May 2002

Areas of certification: K – 12 Spanish, Latin American Studies

CERTIFICATIONS

Cornell University, Ithaca, NY

Master's Certificate in Human Resources Management, November 2019

University of Pennsylvania, Philadelphia, PA

Certificate in Leadership Dynamics, January 2017

PRESENTATIONS / AWARDS

Pennsylvania Education Policy Fellowship Program, 2022 - 2023

PASA Annual Global Professional Development Scholarship, Summer 2022

***Learners as Co-Authors of their Journeys*, PASA Webinar Series : Education in a New Era, April 2022**

National Blue Ribbon School of Excellence, Washington, DC, November 2021

Teachers in the Workplace Grant Recipient, Workforce Innovation and Opportunities Act, January 2020

***Intellectual and innovative education opportunities*, Keynote, Guangzhou, China, October 2019**

***Creating Meaningful High School Pathway Programs*, PDE Data Summit, March 2019**

***Designing an Elementary Schedule for What Students Need*, Atlas Curriculum Summit, March 2019**

PaSmart Grant Recipient, Governor's STEM initiative, January 2019

Schools to Watch Recognition, Don Eichhorn Schools to Watch – PA, December 2018
Consultant, Discover China cultural exchange program, AASA, July 2018
District of Distinction, Meaningful Pathway Programs, District Administration Magazine, Spring 2018
Principals at ED, A Day with the Secretary of Education, Washington, DC, December 2016
Telling Your School's Story, Pennsylvania School Principals' Association Conference, October 2016

COMMUNITY LEADERSHIP

ArtsQuest Volunteer Committee, ArtsQuest (2021 – 2022)
Ambassador Volunteer, ArtsQuest (2020 – 2022)
Pennsylvania Association of School Administrators, Nominations Committee (2019 – present)
Trustee, Dickinson College Board of Trustees (2015 – 2019)
President, Dickinson College Alumni Council (2015 – 2017)
Vice President, Dickinson College Alumni Council (2011 – 2015)
Director, Board of Directors of the Northeast Conference on the Teaching of Foreign Languages (2011 – 2015)
Assistant Executive Director, Centennial Education Foundation (August 2011 – August 2012)